



June 27, 2006

Attention: Bids and Contract Units

Subject: **State of California Biennial Pharmaceutical  
Invitation For Bid (IFB)**

To whom it may concern:

The State of California Procurement Division is preparing to launch its 2006 biennial pharmaceutical bid and requests your participation. The format in which the bids are transmitted has changed from previous years and requires registration to our Subscription Outreach Service (SOS) and our California State Contracts Register (CSCR).

In order to receive a copy of the State's drug bid it will be necessary for you to register for both the Subscription Outreach Service and the California State Contracts Register. [The attached document provides instructions to accomplish the registration.](#)

To assist in your registration, when you are in the "Create Your Subscription Profile", and have logged in, click on "Create New SOS Profile." There you will want to select Category 20 when asked and then subcategory "Medical Laboratory, Medical/Dental/Veterinary Equipment & Supplies, Pharmaceuticals." Bidders for the pharmaceutical IFB will be included from the category and subcategory indicated above.

It will be necessary that you accomplish your registration as soon as you can after receiving this letter. It is anticipated that the 2006 Pharmaceutical Bid will be out for solicitation no later than July 10th and possibly sooner.

If you have problems registering, please call or email either Carol Loscutt or Lynn Brown. Their contact information is noted at the bottom of the attached instruction sheet. Please call me at 916-376-1760 if I can answer questions about this letter or the State's Biennial Pharmaceutical Invitation for Bid.

Sincerely,

Inga Olson  
Pharmaceutical Contract Administrator  
Department of General Services  
Procurement Division